



LEGALISING DOCUMENTS MEANT FOR OVERSEAS USE

CHARGES FROM 1 JANUARY 2024

LEGALISING GOVERNMENT DOCUMENTS



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Visit the Singapore Academy of Law's Legalisation portal at <https://legalisation.sal.sg>. Enter the details of the documents that need to be legalised and make payment online*

LEGALISING NON-GOVERNMENT DOCUMENTS



1

Notarise your document at your preferred Notary Public and inform them that you will need it legalised. Your document will need to be authenticated by SAL after notarisation by the Notary Public.



2

Visit the Singapore Academy of Law from 9:00am to 4:30pm, Mondays to Fridays, to have your document legalised.

At SAL, your document will be affixed with an Apostille, so that the document will be accepted in an official capacity when presented to a person, company or authority outside of Singapore.

Is your document heading to a signatory state of the Apostille Convention?
It needs no further checks after this and can go straight to your recipient.

Is your document heading to a non-signatory state of the Apostille Convention?
Present it to the consular section of the mission representing that country.

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CHARGES PER DOCUMENT



Authentication: \$87.20 including GST
(does not include notarisation fees)

Legalisation: \$10.70 including GST
Note that legalisation fees will be waived for all notarised documents that require authentication.

*Payment modes: VISA/Mastercard

FOR MORE DETAILS, PLEASE VISIT
[HTTPS://LEGALISATION.SAL.SG](https://legalisation.sal.sg) OR CALL **6332-4388**
The Singapore Academy of Law is located at 1 Coleman Street, #08-06, The Adelphi, Singapore 179803

