

FROM 20 JANUARY 2021, LEGALISATION OF DOCUMENTS WILL BE HANDLED BY THE SINGAPORE ACADEMY OF LAW.

LEGALISING GOVERNMENT DOCUMENTS



1

Visit the Singapore Academy of Law's Legalisation portal at <https://legalisation.sal.sg>

2

Enter the details of the documents that need to be legalised and make payment online*



3

Make an appointment to have your documents legalised



4

Visit the Singapore Academy of Law at the appointed date and time to receive your Legalisation stamp

*Payment modes: VISA/Mastercard

CHARGES PER DOCUMENT

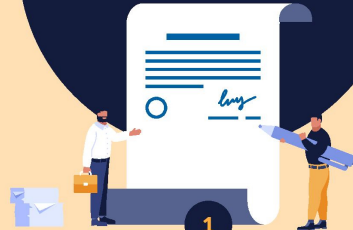
Authentication: **\$85.60** including GST
(does not include notarisation fees)

Legalisation: **\$10.70** including GST
Note that legalisation fees will be waived for all notarised documents that require authentication.

The Singapore Academy of Law is located at:
**1 Coleman Street, #08-06,
The Adelphi Singapore 179803**



LEGALISING NON-GOVERNMENT DOCUMENTS



1

Notarise your document at your preferred Notary Public

2

Inform your Notary Public that you will need your document legalised as well



3

Make an appointment with the Singapore Academy of Law at <https://legalisation.sal.sg>

4

There, you'll receive your Authentication Certificate and Legalisation stamp

FAQS

- ❑ **Can I appoint a proxy to carry out the legalisation at SAL?**
Yes, you may appoint somebody else to complete the legalisation on your behalf. No authorisation letter is needed.
- ❑ **I have a public document that was legalised by the Ministry of Foreign Affairs (MFA). Can this still be used?**
Yes, all documents legalised by MFA up to 19 January 2021 can still be used.
- ❑ **Will I still need to go to MFA after SAL legalises my public document?**
From 20 January 2021, the legalisation function of outgoing public documents issued in Singapore and intended for use in States with legalisation requirements will be transferred from MFA to SAL. You no longer need to go to MFA for further legalisation of your public document.
- ❑ **Will public documents legalised by SAL be accepted overseas?**
From 20 January 2021, SAL will be the sole agency authorised to legalise Singapore public documents for use overseas. You should be able to use your SAL-legalised public documents overseas.
- ❑ **I am currently overseas and need to legalise a public document. How do I do this?**
For legalisation of documents overseas, you may contact the nearest Singapore Overseas Mission.
- ❑ **Who can I contact if I encounter any issues with my legalised public document overseas?**
You may contact the nearest Singapore Overseas Mission. Alternatively, you may contact SAL +65 6332 4388 or enquiries@sal.org.sg

FOR MORE DETAILS, PLEASE VISIT
[HTTPS://LEGALISATION.SAL.SG](https://legalisation.sal.sg) OR CALL 6332-4388

